

TENNESSEE CHECKLIST FOR FUNDING PACKAGE

Complete this form and submit with retail installment contract

Customer Name: _____ Dealer: _____ Log # _____

- Original completed retail installment contract assigned by an authorized signer
- Check website for acceptable retail installment contract form
- Copy of signed credit application
- Insurance verification required on unpaid balances over \$5,000 - maximum \$1,000 deductible
- Copy of customer's valid driver's license or government-issued ID - **signature and name must match contract**
- Proof of residence for all buyers
- Copy of customer's current paystub (proof of income for self-employed)
- Copy of odometer statement
- Vehicle book out sheet dated within 7 days of application submission date (J.D. Power clean trade value)
- Copy of application for vehicle title and registration naming **Nationwide Southeast LLC** as lienholder
- Copy of buyer's order / bill of sale
- Copy of Buyers Guide
- All signers on contract must be on title
- Signed Supplemental Disclosure and Agreement form
- Voluntary Authorization to Participate in Nationwide's Automatic Payment Plan (optional)
- Signed Personal Reference form (must be one relative)

When applicable:

- Copy of co-signer's valid driver's license or gov't-issued ID - **signature and name must match contract**
- Copy of co-signer's signed credit application
- Copy of co-signer's current paystub (proof of income for self-employed)
- Copy of all pages of signed approved service contract naming **Nationwide Southeast LLC** as lienholder
- Copy of all pages of signed approved GAP Waiver contract naming **Nationwide Southeast LLC** lienholder
- Signed Nationwide GAP Waiver (Debt Cancellation) coverage form
- Original signed federal Notice to Co-signer form
- Copy of signed Notice to Active Duty Servicemembers and Dependents form
- Signed Non-English Language Transaction form
- Signed Personal Reference form for co-signer if living at different address
- Copy of self-help reassurance form signed by authorized tribal member, if an applicant resides on tribal lands

This information furnished by: _____ Date: _____

SEND FUNDING PACKAGES & TITLES TO:

Nationwide Southeast LLC
Attn: Funding Department
10255 West Higgins Road, Suite 300
Rosemont, IL 60018

SEND INSURANCE INFORMATION TO:

Nationwide Southeast LLC
PO Box 924240
Fort Worth, TX 76124

Funding occurs the next business day after contract is received and stipulations have been met.
All contracts are subject to verification with customer. All forms available at www.NationwideLoans.com.

LIENHOLDER INFORMATION

According to the federal lien perfection provision, a dealer has 30 days from date of sale to perfect a lien. Please register **Nationwide Southeast LLC** as LIENHOLDER within that time. **We do not accept rebuilt, salvage, or flood titles.**

AUTO INSURANCE COVERAGE

Vehicle must be covered by physical damage insurance with loss payee payable to **Nationwide Southeast LLC** prior to purchase. **Unpaid balances over \$5,000 need a minimum term of 6 months and a maximum \$1,000 deductible.**